

Wednesday, March 27, 2024 REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

Closed Session 5:00 p.m.; Open Session 6:00 p.m. In person at 3401 CSM Drive, San Mateo, CA 94402 Remote Location: 81/5 Moo8 Haadchaophao, Thong-Sala, Haad Yao, Suratthani, Haad Chao Phao, 84280, Thailand

Members of the Public may also participate via Zoom. Zoom Meeting ID - https://smccd.zoom.us/j/84619076547 Dial-In: 1-669-900-9128 - Webinar ID: 846 1907 6547

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

OBSERVING THE MEETING

Members of the public who wish to observe the meeting in-person or remotely by accessing the link or calling the following telephone number above at the beginning of the meeting.

PROVIDING PUBLIC COMMENT DURING THE MEETING ON NON-AGENDA ITEMS To make a comment regarding a non-agenda item, members of the public:

(1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or

(2) If remote, once in the Zoom meeting (via above link), can utilize the raise hand function at the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who raise their hand will be called upon in the order they appear.

(3) Members of the public making comment are reminded of the 3-minute time limit for comment. Reasonable time limits may be placed on public comment during an open meeting so that meetings can be concluded within a reasonable time.

PROVIDING PUBLIC COMMENT DURING THE MEETING ON AGENDA ITEMS To make a comment regarding an item on the agenda, members of the public: (1) If in person, may seek recognition at the speaker's lectern when called upon by the Board President, or

(2) If remote, once in the Zoom meeting (via above link), can utilize the raise hand function at the bottom right corner of the screen. This will allow for the Board President to recognize members for comment and will allow staff to activate audio access to individual participants. Members of the public who raise their hand will be called upon in the order they appear.

(3) Members of the public making comment are reminded of the 3-minute time limit for comment. Reasonable time limits may be placed on public comment during an open meeting so that meetings can be concluded within a reasonable time.

ACCOMMODATIONS

Persons with disabilities who require an accommodation or service should contact the Chancellor's Office (650) 358-6877 at least 24 hours prior to the Board meeting.

1. CLOSED SESSION - 5:00 p.m.

Subject	1.1 Call to Order / Roll Call
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	1. CLOSED SESSION - 5:00 p.m.
Access	Public
Туре	Procedural

2. CLOSED SESSION ITEMS FOR DISCUSSION

Subject2.1 Conference with Legal Counsel - Anticipated Litigation: Significant
Exposure to Litigation Pursuant to Subdivisions (d)(2), (4) and (h) of
Section 54956.9 - Number of Potential Cases: 2

- Meeting Mar 27, 2024 REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
- Category 2. CLOSED SESSION ITEMS FOR DISCUSSION
- Access Public
- Type Discussion
- TO:
- FROM:
- PREPARED BY:

Subject	2.2 Pursuant to Gov. Code, §54957: Public Employment (Performance Auditor/Policy Analyst)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	2. CLOSED SESSION ITEMS FOR DISCUSSION
Access	Public
Туре	Discussion

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY

Subject	3.1 Comments by Community Members
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS ONLY
Access	Public
Туре	Information

4. CLOSED SESSION

Subject	4.1 Recess to Closed Session
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	4. CLOSED SESSION
Access	Public
Туре	Procedural

5. OPEN SESSION - 6:00 p.m.

Subject	5.1 Call to Order / Roll Call / Pledge of Allegiance
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	5. OPEN SESSION - 6:00 p.m.
Access	Public
Туре	Procedural
Subject	5.2 Announcement of Any Reportable Action Taken in Closed Session
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	5. OPEN SESSION - 6:00 p.m.
Access	Public
Туре	Information, Procedural
Subject	5.3 Discussion of the Order of the Agenda
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	5. OPEN SESSION - 6:00 p.m.
Access	Public
Туре	Discussion

6. PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS

Subject	6.1 Recognition by the Board of Trustees of District and College Classified Employees of the Year and Selection of Nomination to be Forwarded to the State Chancellor's Office (20 Mins.)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	6. PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS
Access	Public
Туре	Action, Discussion

Recommended It is recommended by district administration for the Board to select a nominee for the Classified Employee of the Year to be submitted to the State Chancellor's Office.

TO: Members of the Board

FROM: Melissa Moreno, J.D., Interim Chancellor

PREPARED BY: Candice E. Bell, Executive Assistant to the Board

RECOGNITION BY THE BOARD OF TRUSTEES OF DISTRICT AND COLLEGE CLASSIFIED EMPLOYEES OF THE YEAR AND SELECTION OF NOMINATION TO BE FORWARDED TO THE STATE CHANCELLOR'S OFFICE

The Classified Employee of the Year awards honor community college classified employees who demonstrate the highest level of commitment to the Vision for Success and equitable student outcomes. Recipients are nominated by their colleagues and endorsed by the local Board of Trustees. Award winners are selected by representatives from the California Community Colleges Board of Governors, Consultation Council and the Chancellor's Office. Up to five (5) recipients will be announced and honored at the May 20, 2024 Board of Governors meeting, of which they will receive \$750.00 cash and a plaque.

Classified employees with a minimum of five years of service as a permanent employee within the nominating Community College District (full-time or part-time) are eligible for the award. The nominees are evaluated on their commitment to: the Vision for Success and equitable student outcomes; professional ethics and standards; serving the institution's diverse student population through participation in professional and/or community activities; and serving as a leader beyond their local institution.

At the March 27, 2024 Board meeting, the San Mateo County Community College District Board of Trustees will honor each of the classified employees nominated by the Colleges and the District Office. The Board will also announce which nominee's information will be forwarded to the State Chancellor's Office.

RECOMMENDATION

It is recommended by district administration for the Board to select a nominee for the Classified Employee of the Year to be submitted to the State Chancellor's Office.

7. CELEBRATORY RECESS

Subject	7.1 Recess in Honor of the SMCCCD Classified Employees of the Year (10 Mins.)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	7. CELEBRATORY RECESS
Access	Public
Туре	

8. STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Subject	8.1 Chancellor and Chancellor's Cabinet
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category 8. STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

Access Public

Type Informational

File Attachments

SMCCCD President's Report to the Board 3 27 24.pdf (923 KB)

Subject	8.2 District Academic Senate
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	8. STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES
Access	Public
Туре	Informational
Subject	8.3 Student Trustee and/or Associated Student Body
Subject Meeting	8.3 Student Trustee and/or Associated Student Body Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
-	
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

9. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS

Subject	9.1 AFT, Local 1493
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	9. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS
Access	Public
Туре	Information
Subject	9.2 CSEA, Chapter 33
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	9. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS
Access	Public
Туре	Information
Subject	9.3 AFSCME, AFL-CIO, Local 829, Council 57

Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	9. STATEMENTS FROM OTHER REPRESENTATIVE GROUPS
Access	Public
Туре	Information

10. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Subject	10.1 Comments by Community Members
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	10. PUBLIC COMMENTS ON NON-AGENDA ITEMS
Access	Public
Туре	Information

11. APPROVAL OF MINUTES

Subject	11.1 Approval of Minutes from February 28, 2024 Regular Meeting of the Board of Trustees (5 Mins.)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	11. APPROVAL OF MINUTES
Access	Public
Туре	Action
Fiscal Impact	No
Budgeted	No
Recommended Action	It is recommended that the Board of Trustees approve the presented minutes.
TO: Membe	ers of the Board of Trustees

FROM: Melissa Moreno, J.D., Interim Chancellor

PREPARED BY: Candice E. Bell, Executive Assistant to the Board

APPROVAL OF MINUTES FROM FEBRUARY 28, 2024 REGULAR MEETING OF THE BOARD OF TRUSTEES

Minutes are to specifically reflect reportable Actions taken by the Board of Trustees during the times at which they meet. Minutes do not have to reflect verbatim statements or comments by any Member of the Board, Faculty, Staff, and/or Community Member(s). We encourage all to visit the San Mateo County Community College District's website to view the recorded Board Meetings in order to review and/or hear detailed statements or comments.

RECOMMENDATION

File Attachments 2024-02-28 Minutes.pdf (211 KB)

Subject		11.2 Approval of Minutes from March 6, 2024 Study Session of the Board of Trustees (5 Mins.)
Meeting		Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category		11. APPROVAL OF MINUTES
Access		Public
Туре		Action
Fiscal Impac	t	No
Budgeted		No
Recommend Action	ed	It is recommended that the Board of Trustees approve the presented minutes.
TO:	Member	s of the Board of Trustees
FROM:	Melissa	Moreno, J.D., Interim Chancellor

PREPARED BY: Candice E. Bell, Executive Assistant to the Board

APPROVAL OF MINUTES FROM MARCH 6, 2024 STUDY SESSION OF THE BOARD OF TRUSTEES

Minutes are to specifically reflect reportable Actions taken by the Board of Trustees during the times at which they meet. Minutes do not have to reflect verbatim statements or comments by any Member of the Board, Faculty, Staff, and/or Community Member(s). We encourage all to visit the San Mateo County Community College District's website to view the recorded Board Meetings in order to review and/or hear detailed statements or comments.

RECOMMENDATION

It is recommended that the Board of Trustees approve the presented minutes.

File Attachments 2024-03-06 Study Session Minutes.pdf (162 KB)

12. NEW BUSINESS

Subject	12.1 Approval of Personnel Items
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	12. NEW BUSINESS

Access	Public
Туре	Action
Recommendec Action	It is recommended that the Board of Trustees approve the attached Personnel Report.
TO:	Members of the Board of Trustees
FROM:	Melissa Moreno, J.D., Interim Chancellor
PREPARED BY:	Julie Johnson, Chief Human Resources Officer David Feune, Director, Human Resources

APPROVAL OF PERSONNEL ITEMS

Staff presents in the attached report for the Board's consideration recommendations for approval of new employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

File Attachments Approval of Personnel Items_03-27-24.pdf (1,016 KB)

Subject	12.2 Vote to Elect Members to the California Community College Trustees (CCCT) Board (20 Mins.)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	12. NEW BUSINESS
Access	Public
Туре	Action, Discussion
Preferred Date	Mar 27, 2024
Absolute Date	Mar 27, 2024
Recommended Action	It is recommended that the Board of Trustees vote to elect seven (7) members to the California Community College Trustees Board. The Executive Assistant to the Board/Board Clerk will submit board vote electronically to the CCCT.
TO:	Members of the Board of Trustees
FROM:	Melissa Moreno, J.D., Interim Chancellor
PREPARED BY:	Candice E. Bell, Executive Assistant to the Board

VOTE TO ELECT MEMBERS TO THE CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD

The California Community College Trustees (CCCT) Board consists of 21 members elected statewide by the 73 district governing boards and a student-member elected by the student trustees. The CCCT Board takes positions on and formulates education policy issues that come before the California Community Colleges Board of Governors, the State Legislature, and other relevant state-level boards and commissions. This policy board provides input to the League Board to advance the mission and effectively serve the organization's member colleges.

Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT Board of the League will take place between March 10 and April 25, 2024. This year there are seven (7) seats up for election, with seven (7) incumbents running.

Each community college district governing board shall have one vote for each of the seven (7) seats on the CCCT Board. Only one vote may be cast for any nominee or write-in candidate. The seven (7) candidates who receive the most votes will serve a three-year term. Results will be announced at the CCCT Annual Trustees Conference in May.

The 13 trustees who have been nominated for election to the board are listed below in the Secretary of State's random drawing order of December 14, 2023. Candidates' statements and bios are also available on the League's website here: <u>https://www.ccleague.org/about-us/california-community-college-trustees-ccct</u>

2024 CCCT BOARD ELECTION (Candidates listed in Secretary of State's Random Drawing Order of December 14, 2023) (* Incumbent)

Vote for no more than seven (7) Candidates

- 1. Barbara Gaines, Antelope Valley CCD
- 2. Nan Gomez-Heitzeberg, Kern CCD *
- 3. Gregory Hanna, Siskiyou CCD
- 4. Hortencia Armendariz, Imperial CCD *
- 5. Barbara Calhoun, Compton CCD *
- 6. Dorothy Battenfeld, Sonoma County JCD
- 7. Julie Schorr, Grossmont-Cuyamaca CCD
- 8. Yvette Davis, Glendale CCD *
- 9. Greg Pensa, Allan Hancock CCD *
- 10. Bernardo Perez, Ventura County CCD *
- 11. Deborah Ikeda, State Center CCD *
- 12. Milton Richards, Yosemite CCD
- 13. Raymond Macareno, Sequoias CCD

RECOMMENDATION

It is recommended that the Board of Trustees vote to elect seven (7) members to the California Community College Trustees Board. The Executive Assistant to the Board/Board Clerk will submit board vote electronically to the CCCT.

File Attachments

2024 ccct_election_packet.pdf (1,039 KB)

13. CONSENT AGENDA

Subject	13.1 Acceptance of English Language Learner (ELL) Healthcare Pathways Funds for Skyline College, College of San Mateo, and Cañada College
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	13. CONSENT AGENDA
Access	Public

Туре	Action (Consent)
Preferred Date	Mar 27, 2024
Absolute Date	Mar 27, 2024
Fiscal Impact	Yes
Dollar Amount	\$613,986.00
Recommended Action	It is recommended that the Board of Trustees approve the acceptance of the \$613,986 English Language Learner (ELL) Healthcare Pathways grant provided by the California Department of Education and administered by the California Community College Chancellor's Office's Workforce and Economic Development Division.
TO:	Members of the Board of Trustees
FROM:	Melissa Moreno, J.D., Interim Chancellor
PREPARED BY:	Dr. Richard Storti, Acting President of College of San Mateo Alex Kramer, Director of Workforce Development, College of San Mateo

ACCEPTANCE OF ENGLISH LANGUAGE LEARNER (ELL) HEALTHCARE PATHWAYS FUNDS FOR SKYLINE COLLEGE, COLLEGE OF SAN MATEO, AND CAÑADA COLLEGE

Under the Governor's Care Economy Workforce Development Package, the Budget Act of 2022-2023 included a one-time \$130 million appropriation of Proposition 98 funds to support healthcare-focused vocational pathways for English language learners across all levels of English proficiency as part of the Adult Education Program while addressing regional economic healthcare needs. This three-year investment intends to support Adult Education programs in developing healthcare-focused vocational pathways, including bridge programs, across all levels of English proficiency.

The English Language Learner (ELL) Healthcare Pathways grant offers a unique opportunity to provide contextualized ELL training in partnership with local adult schools with a focus on high-demand, high-wage careers in select healthcare fields across the county. Funds are awarded to eligible members of California Adult Education Program Consortia across the state, including the Adult Education College and Career Education Leadership (ACCEL) Consortium, of which our SMCCCD colleges are active members. The intent of efforts outlined within SMCCCD's joint application for the ELL Healthcare pathway grant includes collaborative efforts with adult school partners to build pathways for adult school students to enter Dental Assisting, Emergency Medical Technician (EMT), and Medical Assisting pathways at our colleges.

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of the \$613,986 English Language Learner (ELL) Healthcare Pathways grant provided by the California Department of Education and administered by the California Community College Chancellor's Office's Workforce and Economic Development Division.

Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

Subject 13.2 Acceptance of 2024 American Passport Project Grant Funding Through Institute of International Education

Meeting Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category	13. CONSENT AGENDA
Access	Public
Туре	Action (Consent)
Preferred Date	Mar 27, 2024
Absolute Date	Mar 27, 2024
Fiscal Impact	Yes
Dollar Amount	\$4,125.00
Budgeted	Yes
Budget Source	Institute of International Education (IIE)
Recommended Action	It is recommended that the Board of Trustees approve the acceptance of the \$4,125 grant provided by Institute of International Education (IIE).
то:	Members of the Board of Trustees
FROM:	Melissa Moreno, J.D., Interim Chancellor
PREPARED BY:	Dr. Newin Orante, Acting President of Skyline College Dr. Vinicio Lopez, Vice President of Instruction, Skyline College Zaid Ghori, Interim Dean of Global Learning Programs and Services

ACCEPTANCE OF 2024 AMERICAN PASSPORT PROJECT GRANT FUNDING THROUGH INSTITUTE OF INTERNATIONAL EDUCATION

The Institute of International Education (IIE) is seeking a partnership to support Federal Pell Grant-eligible students to obtain a U.S. passport and encourage participation in Study Abroad. Skyline College's Global Learning Programs and Services Division seeks to administer and act as a liaison between the college and the Institute of International Education (IIE).

Skyline College will work in partnership with the Institute of International Education (IIE) to nominate 25 Federal Pell Grant-eligible students across the District and award them \$165 each to apply towards their U.S. passport application process working in tandem with the college's existing U.S. Passport Office and Financial Aid Office. Skyline College will provide Study Abroad counseling, including the 2024-25 Study Abroad instructional offerings, to the 25 nominated students with a combination of information sessions on the benefits of Study Abroad, and concluding with a closing event recognizing student recipients. As Skyline College and the Institute on International Education (IIE) implement the 2024 American Passport Project Grant, Skyline College will receive a total of \$4,125 to cover student passport application processing fees.

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of the \$4,125 grant provided by Institute of International Education (IIE).

File Attachments 2024 03 27 IEE SKY GLPS Grant Award Notice.pdf (1,022 KB) Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

Subject	13.3 Curricular Additions, Deletions and Modifications - Cañada College, College of San Mateo, and Skyline College
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	13. CONSENT AGENDA
Access	Public
Туре	Action (Consent)
Preferred Date	Mar 27, 2024
Absolute Date	Mar 27, 2024
Fiscal Impact	Νο
Budgeted	Νο
Budget Source	n/a
Recommended Action	It is recommended that the Board approve the attached curricular changes for the Cañada College, College of San Mateo, and Skyline College catalogs.
TO:	Members of the Board of Trustees
FROM:	Melissa Moreno, J.D., Interim Chancellor
PREPARED BY:	Dr. Aaron McVean, Vice Chancellor, Educational Services and Planning

CURRICULAR ADDITIONS, DELETIONS AND MODIFICATIONS CAÑADA COLLEGE, COLLEGE OF SAN MATEO AND SKYLINE COLLEGE

The addition of four courses to, and the inactivation of two hundred forty-four courses from, the College catalogs are proposed by Cañada College, College of San Mateo, and Skyline College at this time. Additionally, eight courses are proposed to be offered in the distance education mode.

Furthermore, seventy-five courses and fifteen programs were modified, and two courses were reactivated.

Each of the proposed courses and programs has been reviewed by the appropriate Division Dean and approved by the College Curriculum or Instruction Committee, acting on behalf of the local Academic Senate. In addition, the Academic Senate Presidents provide oversight with respect to the necessary role of the local Senates in the review and approval process. The rigor of the approval process assures that each new course has substance and integrity in relation to its discipline and that it fills a clear student need not being served by existing course offerings.

RECOMMENDATION

It is recommended that the Board approve the attached curricular changes for the Cañada College, College of San Mateo, and Skyline College catalogs.

Brd 3-27-24 Attachment A CAN.pdf (108 KB) Brd 3-27-24 Attachment B CSM.pdf (92 KB) Brd 3-27-24 Attachment C SKY.pdf (103 KB)

Approval of Consent Agenda All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

Subject	13.4 Approval for Extension of Memorandum of Understanding (MOU) with Regents of the University of California for Facilities Use and Fire Camera Network - Districtwide
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	13. CONSENT AGENDA
Access	Public
Туре	Action
Preferred Date	Mar 27, 2024
Absolute Date	Mar 27, 2024
Fiscal Impact	No
Recommended Action	It is recommended that the Board of Trustees extend the Memorandum of Understanding with Regents of the University of California for the administration of fire watch video cameras districtwide, for a five-year term from July 1, 2024 through June 30, 2029, with renewal options for two additional five-year terms.
то:	Members of the Board of Trustees
FROM:	Melissa Moreno, J.D., Interim Chancellor
PREPARED BY:	Michele Rudovsky, Chief Facilities and Operations Officer Yanely Pulido, Director of General Services

APPROVAL FOR EXTENSION OF MEMORANDUM OF UNDERSTANDING (MOU) WITH REGENTS OF THE UNIVERSITY OF CALIFORNIA FOR FACILITIES USE AND FIRE CAMERA NETWORK — DISTRICTWIDE

In 2019, the Regents of the University of California, Scripps Institution of Oceanography, UC San Diego (SCRIPPS) approached the District with a facilities use request to expand the <u>ALERTWildfire</u> Fire Camera Network (FCN) by installing video cameras at all three (3) colleges. SCRIPPS is a member of the ALERTWildfire Consortium consisting of The University of Nevada, Reno, University of California San Diego, and the University of Oregon. The ALERTWildfire FCN and its associated tools help firefighters and first responders discover, locate, and effectively mitigate wildfire activity across the State of California. Additionally, public agencies such as law enforcement and first responder agencies, private companies and members of the public are provided access to the real-time and historical video of wild fire activity gathered from the FCN and accessed through the Consortium's software.

On September 2020, the District entered into an MOU with SCRIPPS for an initial term of September 1, 2019 through June 30, 2022. Four video cameras were installed at each college – one at Cañada College (Building 9), two at College of San Mateo (Buildings 10 and 36) and one at Skyline College (Building 12). SCRIPPS paid

for all equipment and installation fees and the District receives an annual use fee of \$3,000.00 per camera for a total of \$12,000 per year. This MOU was subsequently amended with a renewal term through June 30, 2024.

The District now seeks Board approval to extend the MOU with SCRIPPS for a five-year term from July 1, 2024 through June 30, 2029, with renewal options for two additional five-year terms. The District or SCRIPPS may terminate the agreement with a 30-day written notice.

RECOMMENDATION

It is recommended that the Board of Trustees extend the Memorandum of Understanding with Regents of the University of California for the administration of fire watch video cameras districtwide, for a five-year term from July 1, 2024 through June 30, 2029, with renewal options for two additional five-year terms.

Subject	13.5 Approval of Single Source Contract Renewal with One Identity, LLC (One Login)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	13. CONSENT AGENDA
Access	Public
Туре	Action
Preferred Date	Mar 27, 2024
Absolute Date	Mar 27, 2024
Fiscal Impact	Yes
Dollar Amount	\$472,250.00
Budgeted	Yes
Recommended Action	It is recommended that the Board of Trustees approve the single-source purchase for the renewal of OneLogin software subscription and services with One Identity, LLC for a period of five years in an amount not to exceed \$472,250 (\$94,450 per year). After five years, ongoing annual subscription fees will apply.
то:	Members of the Board of Trustees
FROM:	Melissa Moreno J.D., Interim Chancellor
PREPARED BY:	Daman Grewal, Chief Information Officer Christopher Smith, IT Director of Web Services Yanely Pulido, Director, General Services

APPROVAL OF SINGLE SOURCE CONTRACT RENEWAL WITH ONE IDENTITY, LLC (ONELOGIN)

Single sign-on services allow employees and students to login to applications -- such as WebSMART, Salesforce CRM, O365, and Canvas -- using a single user name and password. The services also provide convenient password recovery via text message or mobile app.

In 2017, after researching single sign-on solutions, ITS identified OneLogin as a reliable, cost-effective, industry standard solution, with little dependency on internal IT infrastructure. Single application licensing was purchased, and significant IT resources were spent on the successful integration of OneLogin to Canvas and the District's existing directory systems.

In January 2019, the Board approved the sole source purchase of OneLogin for the expansion to the enterprise plan (Board Report No. 19-1-107B). Later, industry-standard security features were added, including multi-factor/smart-factor authentication. The decision by the Board to invest in this technology has allowed the District to aggregate all significant district platforms through a single sign-on portal experience. This includes but is not limited to Banner/WebSMART, Salesforce CRM, Rave (emergency notification system), Alma/Primo (Library System), Zoom, Canvas, and Office 365. Since 2019, ITS has implemented over 140 platform integrations with OneLogin, allowing faculty, staff, and students to access their day-to-day applications through a single interface.

OneLogin has already been successfully integrated and implemented within the District, and moving to another product would require substantial expense, technical lift, and retraining of system administrators and end-users. Therefore, a competitive bidding process in search of a different single sign-on solution would not result in advantage to the District.

RECOMMENDATION

It is recommended that the Board of Trustees approve the single-source purchase for the renewal of OneLogin software subscription and services with One Identity, LLC for a period of five years in an amount not to exceed \$472,250 (\$94,450 per year). After five years, ongoing annual subscription fees will apply.

14. OTHER RECOMMENDATIONS

Subject	14.1 Adoption of Resolution 24-05: Resolution in Honor of Women's History Month (5 Mins.)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	14. OTHER RECOMMENDATIONS
Access	Public
Туре	Action
Recommended Action	It is recommended by administration and staff to adopt Resolution 24-05 in honor of Women's History Month, to celebrate amazing women and their strength - all across the country and world.

File Attachments Resolution 24-05 Womens History Month.pdf (98 KB)

Subject	14.2 Modification of Board Meeting Schedule for August 2024 (5 Mins.)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	14. OTHER RECOMMENDATIONS
Access	Public
Туре	Action

Recommended	It is recommended that the Board of Trustees modify its regular meeting schedule
Action	by removing the August 10, 2024 retreat.

- TO: Members of the Board of Trustees
- FROM: Melissa Moreno, J.D., Interim Chancellor
- PREPARED BY: Candice E. Bell, Executive Assistant to the Board/Board Clerk

MODIFICATION OF BOARD MEETING SCHEDULE FOR AUGUST 2024

At its meeting on June 28, 2023, the Board of Trustees adopted a schedule of regular meeting dates for 2024. During the Board of Trustees Study Session on March 6, 2024, the district administration and staff requested a modification to the meeting schedule such that it would reflect the removal of the July 24, 2024 regular meeting or the August 10, 2024 retreat.

RECOMMENDATION

It is recommended that the Board of Trustees modify its regular meeting schedule by removing the August 10, 2024 retreat.

File Attachments 2024 Board of Trustees Meeting Dates - REVISED.pdf (20 KB)

Subject	14.3 Proposed Ad Hoc Committee for Mission Statement (10 Mins.)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	14. OTHER RECOMMENDATIONS
Access	Public
Туре	Action
Recommended Action	Staff recommends the creation of an ad hoc committee to work on the District's Mission Statement and bring back recommendations to the Board for review and adoption.

- TO: Members of the Board of Trustees
- FROM: Melissa Moreno, J.D., Interim Chancellor

PROPOSED AD HOC COMMITTEE FOR MISSION

Staff proposes the selection of two trustees to serve on an Ad Hoc Committee to work on the District's Mission Statement.

RECOMMENDATION

Staff recommends the creation of an ad hoc committee with two trustees to work on the District's Mission Statement and bring back recommendations to the Board for review and adoption.

Subject	14.4 Approval of Agreement with Solov Advocacy, LLC for Advocacy Services (5 Mins.)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	14. OTHER RECOMMENDATIONS
Access	Public
Туре	Action
TO:	Members of the Board of Trustees

FROM: Melissa Moreno, J.D., Interim Chancellor

PREPARED BY: David McLain, Interim Executive Director of Community & Government Relations

APPROVAL OF AGREEMENT WITH SOLOV ADVOCACY LLC FOR ADVOCACY SERVICES

Over the last five years, the District has engaged an advocacy services firm to serve as the District's primary contact with the State Legislature, and Governor's office, as well as the California Community College's Chancellor's Office and Community College League of California, to monitor legislation relating to higher education and engage in a variety of advocacy activities on behalf of the District.

In April 2019, the District entered a professional service agreement with Nossaman, LLP, for legislative tracking and advocacy services. The agreement has been renewed annually since then. In February 2024, the District was informed that the policy advisor the District has been working with would be leaving Nossaman, LLP, and moving to another firm, Solov Advocacy, LLC.

Due to the legislative background and experience this policy advisor has developed with the District over the years, staff requests Board approval for this new vendor in order to maintain the same policy advisor. There is a continued need for ongoing advocacy that ensures the District is fully prepared to continue providing programs effectively amid legislative developments. Per Administrative Procedure <u>8.15.2</u> Independent and Personal Services Contracts, Section 3:

"Contracts for the services of persons who qualify as professional experts may be let without competitive bidding. Professional experts are persons specially qualified to provide services and advise in financial, economic, accounting, engineering, legal or administrative matters. They must be specially trained, experienced and competent to perform the services required....**Board approval is needed for a new vendor**..."

Staff recommends that the Board approve this new professional service agreement with Solov Advocacy, LLC, to maintain continued legislative tracking and advocacy services. In addition, staff has negotiated a lower fee than previously paid, down from \$5,000 to \$4,700 per month, saving \$3,600 annually.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Chancellor, or designee, to execute a contract with Solov Advocacy, LLC, for advocacy services in an amount not to exceed \$56,400 per year. The initial term of the contract will be from April 1, 2024, through March 31, 2025, with the option to renew for four additional one-year periods at the sole discretion of the District.

Subject	14.5 Approval of Contract Award for Architectural Services for College of San Mateo Building 30 Renovation Project (5 Mins.)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	14. OTHER RECOMMENDATIONS
Access	Public
Туре	Action
Preferred Date	Mar 27, 2024
Absolute Date	Mar 27, 2024
Fiscal Impact	Yes
Dollar Amount	\$355,858.00
Budgeted	Yes
Budget Source	Measure H and local funds
Recommended Action	It is recommended that the Board of Trustees authorize the Interim Chancellor, or designee, to execute a contract with Studio W Architects for architectural services for the College of San Mateo Building 30 Renovation Project (RFSOQ/P #86931R) in an amount not to exceed \$355,858.00.
то:	Members of the Board of Trustees
FROM:	Melissa Moreno, J.D., Interim Chancellor
PREPARED BY:	Dr. Richard Storti, Acting President, College of San Mateo Michele Rudovsky, Chief Facilities and Operations Officer Marie Mejia, Director of Capital Projects

APPROVAL OF CONTRACT AWARD FOR ARCHITECTURAL SERVICES FOR COLLEGE OF SAN MATEO BUILDING 30 RENOVATION PROJECT

The CSM Building 30 Renovation Project will assess the existing football locker room space and define the most critical achievable features needed to provide the football team with an improved reconfiguration of existing space to provide adequate room for one locker per player, meet ADA requirements and ensure adequate ventilation for a safe environment. The two story, CMU building of approximately 7,000 square feet was constructed in 1965 and has been repaired and modified over the years. The building houses the College's Football and Baseball headquarters consisting of locker rooms for both the football and baseball teams, coach offices, meeting rooms and restroom/shower facilities. To accommodate the expansion of the football lockers, this project will also include relocation of the baseball team room to new portable(s) near the baseball field.

On February 13, 2024, District staff issued a Request for Statements of Qualifications/Proposals (RFSOQ/P #86931R) seeking architectural/engineering services for the project. An announcement for this business opportunity was released through the District's online bid portal and a formal notice was published in a local newspaper for two consecutive weeks on February 13 and 20, 2024. The RFSOQ/P provided information about the intent of the project, as well as detailed reference documents related to the existing site, current planning efforts and the District's design and contractual requirements. A feasibility study is the first step in evaluating the viability of necessary renovations to improve the accessibility, modernize mechanical systems, and adapt the program of the building to better fit current needs of the students who use the facility.

In a continued effort to increase opportunities with qualified business enterprises that are small, locally owned, or owned by members underrepresented in their fields (women, minorities, veterans, disabled individuals, members of the LGBTQIA community), 174 registered vendors were notified of the RFSOQ/P through the District's online bid portal. Of the 174 registered vendors, 112 firms are local, and 28 self-reported to qualify under a special classification for the above underrepresented fields.

On March 5, 2024 the District received seven proposals and six were determined to be responsive. Under the oversight and support of the General Services Department, the District's Selection Committee - comprised of representatives from the College of San Mateo's Athletic Department and Facilities Planning - independently reviewed the six proposals using a Qualifications-Based Selection (QBS) process using the following criteria:

- capability and experience of key personnel
- qualifications and experience meeting project specific requirements
- project approach
- work plan and capacity to provide the required services to meet the project's schedule
- experience with the permitting agency
- experience in designing similar projects

Once the QBS evaluation and ranking process was completed by the Selection Committee, the top three firms were interviewed on March 13, 2024. Although cost was a component in the RFSOQ/P submittal process in effort to expedite the contract negotiation process, the firms were evaluated and selected based on qualifications only, rather than on fees. At the conclusion of the proposal review and interviews, the General Services Department released the fee proposals.

Firm Name	Ranking	Fee Proposal Item #1 Feasibility Study	Fee Proposal Item #2 Full Design Services
Studio W Architects	1	\$53,671.00	\$302,187.00
19six Architects	2	Not Provided	\$312,200.00
DES Architects	3	\$41,867.00	\$576,731.00

Although 19six's qualification proposal was the lowest of all received, the firm failed to address the request for a feasibility study cost. When factoring in a placeholder for this line item, the qualifications of other firms outweighed their overall score. At the conclusion of the evaluation and interview processes, the Selection Committee determined that Studio W Architects demonstrated the best understanding of the College's goals and objectives. The design team's experience in sports facility programming, planning and design, was the best fit and would bring the most value to this project.

This project will be funded by Measure H general obligation bonds and local funds.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the Interim Chancellor, or designee, to execute a contract with Studio W Architects for architectural services for the College of San Mateo Building 30 Renovation Project (RFSOQ/P #86931R) in an amount not to exceed \$355,858.00.

Subject	14.6 Adoption of Equal Employment Opportunity 2023 - 2026 Draft Plan (5 Mins.)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	14. OTHER RECOMMENDATIONS

Access		Public
Туре		Action, Discussion
Recommende Action	ed	Staff recommends that the Board adoption the District's 2023-2026 EEO Plan.
TO:	Members of the Board of Trustees	
FROM:	Melissa Moreno, J.D., Interim Chancellor	
PREPARED BY:	Julie Johnson, Chief Human Resources Officer	

EQUAL EMPLOYMENT OPPORTUNITY 2023 - 2026 DRAFT PLAN

Background

In July 2021, the Board of Governors of the California Community Colleges adopted new Equal Employment Opportunity (EEO) regulations to provide the necessary framework for more robust and accountable EEO programs. These regulations became effective October 20, 2022. The new regulations significantly change the requirements for drafting and submitting EEO plans. These changes include, but are not limited, to the following:

• District governing boards must review and adopt the EEO plan at a regular meeting where the plan is considered as a separate action item and not part of the consent agenda. (5 C.C.R. § 53003(a)(2))

• A district's draft EEO plan must be submitted to the State Chancellor for review at least 90 days before its adoption. The governing board must consider the Chancellor's comments on the draft EEO plan, if any, before adoption. (5 C.C.R. § 53003(a)(4))

• The plan must be developed in collaboration with the district's Equal Employment Opportunity Advisory Committee established according to section 53005. (5 C.C.R. § 53003(a)(1)).

The District's plan was developed in collaboration with the District's EEOAC, and the draft plan was submitted to the State Chancellor's Office and feedback was returned to the District in November 2023.

The Board of Trustees reviewed the plan at its Study Session on March 6, 2024 and now has had time to review the State's feedback on SMCCCD's plan. Staff now brings the final plan for adoption.

RECOMMENDATION

Staff recommends that the Board adoption the District's 2023-2026 EEO Plan.

File Attachments San Mateo CCD Draft EEO Plan 10.2.23.pdf (2,272 KB) San Mateo EEO Plan Feedback.pdf (719 KB)

15. DISCUSSION ITEMS

Subject 15.1 Report of Off-Campus Facilities, 2023-24 (5 Mins.)

Meeting Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category	15. DISCUSSION ITEMS
Access	Public
Туре	Discussion
TO:	Members of the Board of Trustees
FROM:	Melissa Moreno J.D., Interim Chancellor
PREPARED BY:	Melissa Moreno J.D., Interim Chancellor Yanely Pulido, Director, General Services

REPORT OF OFF-CAMPUS FACILITIES, 2023-24

In order to bring programs and services to various sectors of the community that the District serves, it is frequently necessary to use facilities other than those provided at the Colleges. The additional off-campus facilities are used to provide programs that either require specialized facilities or are of such a nature that they need to be conducted at off-campus sites. Also, contract classes conducted by the Colleges and Community Education are often offered at off-campus facilities.

In accordance with Board Policy 6.80 - Policy Governing the Use of Off-Campus Facilities, all use of off-campus facilities requiring the expenditure of funds shall be reviewed annually by the Board. The Colleges have prepared the attached report listing the current off-campus sites for the 2023-24 academic year requiring the expenditure of funds, which includes all sources. These expenses may include the payment of facilities use fees, insurance, or any required reimbursement of costs associated with the facilities use.

File Attachments <u>Attachment - DW Off-Campus Facilities Use Report.pdf (976 KB)</u>

Subject15.2 Final Read of Revisions to Chapter 3 of Board Policy Prior to
Participatory Governance Process (5 Mins.)

Meeting Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category 15. DISCUSSION ITEMS

Access Public

Type Discussion

- TO: Members of the Board of Trustees
- FROM: Melissa Moreno, J.D., Interim Chancellor

FINAL READ OF REVISIONS TO CHAPTER 3 OF BOARD POLICY PRIOR TO PARTICIPATORY GOVERNANCE

Beginning in the 2021-22 academic year the District initiated a project to review and recommend updates to all SMCCCD Board Policies. The overall goals of this project are to: 1) ensure that all SMCCCD Board Policies are current; 2) that board policies are easily accessible; and 3) that a system is implemented to ensure systematic and regular updates.

The Board of Trustees reviewed and adopted revised Chapters 1 and 2 at its regular meeting on November 29, 2023. Staff has published the new policies on the BoardDocs platform and they are easily accessible and available to the public. Once the board has reviewed and adopted all seven chapters, staff will share a system for regular updates.

At this time, staff brings a revised Chapter 3 for a final read with a planned handoff to District Participatory Governance Council.

File Attachments Chap 3 BP with revisions-BOT3.6.24.pdf (1,285 KB)

Subject	15.3 Second Read of Values Statement (15 Mins.)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	15. DISCUSSION ITEMS
Access	Public
Туре	Discussion

TO: Members of the Board of Trustees

FROM: Melissa Moreno, J.D., Interim Chancellor

SECOND READ OF VALUES STATEMENT

In accordance with Board's regular duties, the board shall draft a values statement. At the Study Session of March 6, 2024, the Board was given an opportunity to review the below list of values and provide feedback. Based on feedback provided, staff will prepare for a final read and adoption of a District's values statement at the next Regular Meeting of April 24, 2024.

The list of values currently under consideration are:

- Access We believe all students have a right to higher education. We are committed to providing free college for San Mateo County residents in need.
- Accountability We strive to make data-informed decisions and hold ourselves accountable as District leaders.
- **Community** We are an integral part of our surrounding communities and are committed to advancing their educational, intellectual, artistic, civic, cultural, and economic aspirations through excellence in education.
- Continuous Improvement We are committed to inquiry, professional development, and reflection. We adjust our practices and embrace new tools and methods to provide equitable opportunities and outcomes for students.
- **Diversity** We celebrate our diverse community by committing to an inclusive and welcoming institutional culture.
- **Equity** We actively address achievement gaps and systemic racism to ensure equitable opportunities for students.
- **Excellence** We set the highest standards for ourselves and support the professional development of faculty, staff, administrators, and board members.
- **Innovation** We challenge the status quo by finding creative solutions to increase student success. Additionally, we embrace our industry partners in this endeavor as we improve our institution's ability to meet the demands of a dynamic technological world.
- **Integrity** We cultivate a collaborative and equity-minded culture of mutual respect, honesty, and responsibility. We expect radical transparency, social responsibility, and ethical behavior.

- **Learning** We commit to offering holistic programs that promote personal and professional growth for students, staff, administrators, and trustees.
- **Partnerships** We commit to building and strengthening relationships with our business, community, industry, and educational partners to enhance the cultural and economic vitality of our region.
- **Positive-Oriented Workplace** We work and communicate collegially and create respectful working and learning environments which are conducive to the open exchange of ideas and innovation.
- **Student Centric** We promote student success by providing programs and services that are studentcentered and reflect the changing needs of our students and surrounding communities.
- **Student Success** We are committed to supporting student completion so that many more students reach their personal, academic and professional goals.
- **Teaching** We strive for academic excellence by providing evolving, dynamic, high-quality instruction and professional development.
- **Transparency** As stewards of the public trust, we ensure radical transparency, accountability, and prudent fiscal planning.

Subject	15.4 Title IX and SB 493 Update (10 Mins.)
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	15. DISCUSSION ITEMS
Access	Public
Туре	Discussion
то:	Members of the Board of Trustees
FROM:	Melissa Moreno, J.D., Interim Chancellor

PREPARED BY: Mwanaisha Sims Adams, J.D.

TITLE IX AND SB 493 UPDATE

During the 2023 calendar year, the Interim Chancellor and staff worked with a sub-group of AFT (the Anti-Oppression Committee) to address their concerns about Title IX. We accomplished the following:

- 1. We revamped the website at the District and at all the colleges to make them more navigable and easily understood and distinguished Title IX type complaints from racial discrimination and other protected status complaints.
- 2. We also prepared a chart for you that distinguishes Title IX from SB 493.
- 3. We clarified the reporting structure and clearly listed the Title IX coordinators consistently across the campus webpages.

4. We addressed their Clery Reporting questions, and agreed to transparently report on Title IX/SB 493 with an annual three-year report of cases (above and beyond legal requirements).

- 5. We clarified the process for students and employees and created handouts.
- 6. We offered a collaborative training with faculty from the Anti-Oppression group.
- 7. We committed to refine the trainings for employees and students and amplify prevention. (in progress).

Today, staff provides an update on the changing landscape of Title IX regulations and the new State Senate Bill 493.

Subject	15.5 Trustee and Student Trustee Orientation
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	15. DISCUSSION ITEMS
Access	Public
Туре	Discussion
TO: Members of the Board of Trustees	

FROM: Melissa Moreno, J.D., Interim Chancellor

TRUSTEE ORIENTATION

At its retreat last July, 2023, the board discussed the need to create both a Trustee Orientation and a Student Trustee Orientation. The board directed the Interim Chancellor to create both orientation documents and provide new Trustees with an informational session. Moving forward, new Trustees will receive a three-hour orientation within 45 days of taking office.

File Attachments <u>SMCCCD Trustee Orientation Program.pdf (307 KB)</u> <u>SMCCCD Student Trustee Orientation.pdf (643 KB)</u>

Subject 15.6 Report on Dual Enrollment in the SMCCCD (10 Mins.)

Meeting Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

Category 15. DISCUSSION ITEMS

Access Public

Type Discussion

TO: Members of the Board of Trustees

- FROM: Melissa Moreno, J.D., Interim Chancellor
- PREPARED BY: Dr. Aaron McVean, Vice Chancellor of Educational Services and Planning

REPORT ON DUAL ENROLLMENT IN THE SMCCCD

Over the past six years, the San Mateo County Community County District (SMCCCD) has seen a significant growth in the number of high school students enrolled in dual enrollment as part of the College and Career Access Pathways (CCAP) agreements authorized by <u>AB 288</u>. Dual enrollment is an essential component of the Free College strategic initiative in the SMCCCD with the Board of Trustees allocating \$2.5M in FY 2021-22 to support its expansion across the three colleges of the District. High school students can enroll in dual

enrollment courses under CCAP agreements for free, allowing them to earn college credits in certificate and degree pathways and accelerate their completion. Prior to the passage of SB 893 which expanded the Free College strategic initiative, CCAP Dual Enrollment had been the sole source of enrollment growth within the District in the past decade.

The focus of the CCAP Dual Enrollment program in the SMCCCD is currently twofold: 1) continued expansion with K-12 and high school district partners and 2) ensuring policies, procedures, and processes are sustainable and systemic to support the size and scope of the program. This report contains data and information on the expansion of dual enrollment in the District.

File Attachments <u>SMCCCD_DualEnrollmentReport_Spring2024-FINAL.pdf (198 KB)</u> <u>ESS Memo 23-46 Dual Enrollment Empowerment.pdf (635 KB)</u>

16. COMMUNICATIONS

Subject	16.1 Quarterly Report of Public Information Requests
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	16. COMMUNICATIONS
Access	Public
Туре	Informational
TO:	Members of the Board of Trustees
FROM:	Melissa Moreno, J.D., Interim Chancellor
PREPARED BY:	Julie Johnson, Chief Human Resources Officer

QUARTERLY REPORT OF PUBLIC INFORMATION REQUESTS

Attached for the Board's information is a quarterly report of California Public Records Act (CPRA) requests for information received by the District.

File Attachments <u>Public Information Report Q1 2024.pdf (58 KB)</u>

17. STATEMENTS FROM BOARD MEMBERS 18. RECONVENE TO CLOSED SESSION (if necessary)

Subject	18.1 Reconvened to Close Session
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	18. RECONVENE TO CLOSED SESSION (if necessary)
Access	Public
Туре	Procedural

19. RECONVENE TO OPEN SESSION (if necessary)

Subject	19.1 Reconvened to Open Session
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	19. RECONVENE TO OPEN SESSION (if necessary)
Access	Public
Туре	Procedural
Subject	19.2 Announcement of Reportable Action Taken In Closed Session (if necessary)
Subject Meeting	
-	necessary)
Meeting	necessary) Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES

20. ADJOURNMENT

Subject	20.1 Adjourn
Meeting	Mar 27, 2024 - REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES
Category	20. ADJOURNMENT
Access	Public
Туре	Procedural